



Wrockwardine Wood Infant School & Nursery
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13 November 2024

Dear Parents/Carers

Swallows Parent / Teacher Consultations Autumn Term 2024

This term’s parent/teacher consultations will take place **week commencing 25 November 2024**. Meetings will take place face to face in the school hall and will be at 10-minute intervals.

Our formal reporting arrangements to parents take the form of one parent/teacher consultation in the autumn and spring terms. There will not be a parent/teacher consultation during the summer term. However, if a parent requests an appointment teachers will make themselves available.

Before each meeting, parents receive a short-written report outlining their child’s current attainment, comments about personal development, targets set and SEND needs if applicable. The consultation gives parents the opportunity to discuss the report with their child’s teacher.

At the end of the academic year, in the summer term, parents will receive a similar short data report, which will show a child’s attainment in relation to age related expectations and attendance.

Although it has been traditional to receive an annual report in the summer term parents have said a short-written report each term is more valuable. Parents are informed early about their child’s progress in relation to national expectations and can support as necessary throughout the year.

Dates and timings are below:

Autumn Term Parent /Teacher consultations	
Class	Dates and Times
Chicks 1 and Chicks 2	Monday 25 November 9.30am – 11.30am and 1.30pm – 5.30pm
Robins and Wrens	Tuesday 26 November 9.30am – 11.30am and 1.30pm – 5.30pm
Swallows and Swifts	Wednesday 27 November 9.30am – 11.30am and 1.30pm – 5.30pm



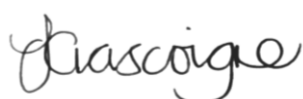
Schedule for formal reports to parents

Autumn Term	Face to Face Parent/teacher consultation.	Written report for the autumn term setting out child's current progress and attainment.
Spring Term	Face to Face Parent/teacher consultation	Written report for the spring term setting out child's current progress and attainment.
Summer Term	No formal meeting, however, parents can arrange an appointment if required.	Written report for the summer term setting out child's current progress and attainment which includes: <ul style="list-style-type: none"> • Year 2 End of Key Stage assessments. <i>(expected levels that your child should reach at age 7)</i> • Y1 phonics screening check <i>(expected levels that your child should reach at age 6)</i> • Reception Early Learning Goals <i>(expected levels that your child should reach at age 5)</i> • Nursery EYFS ages and stages <i>(expected levels that your child should reach at age 4)</i>

Sometimes teachers need to have 'adult only' conversations. Please try to leave your child and younger siblings at home with relatives or friends on this occasion.

Please return the attached reply slip below and we will endeavour to accommodate your request. Please indicate on the slip below whether you have more than one child in school. Your child / children will then bring home a slip confirming the time of your appointment.

Yours sincerely,



Mrs Jenny Gascoigne.

Executive Headteacher



Parent/Teacher Consultations Reply Slip

Swallows. Wednesday 27 November 2024

Name of Child:

9.40 – 9.50am		1.40 – 1.50pm		3.40 – 3.50pm	
9.50 – 10.00am		1.50 – 2.00pm		3.50 – 4.00pm	
10.00 – 10.10am		2.00 – 2.10pm		4.00 – 4.10pm	
10.10 – 10.20am		2.10 – 2.20pm		4.10 – 4.20pm	
10.20 – 10.30am		2.20 – 2.30pm		4.20 – 4.30pm	
10.30 – 10.40am		2.30 – 2.40pm		4.30 – 4.40pm	
10.40 – 10.50am		2.40 – 2.50pm		4.40 – 4.50pm	
10.50 – 11.00am		2.50 – 3.00pm		4.50 – 5.00pm	
11.00 – 11.10am		3.00 – 3.10pm		5.00 – 5.10pm	
11.10 – 11.20am		3.10 – 3.20pm		5.10 – 5.20pm	
11.20 – 11.30am		3.20 – 3.30pm		5.20 – 5.30pm	

Please tick the appropriate box.

It is helpful to give a choice of two alternative times.

Please indicate if you have a child in another class

Name of child:

Class:

